

EA NO: FSM-066-22RI
OPENING DATE: 10/10/2022
CLOSING DATE: 10/25/2022

EXAMINATION ANNOUNCEMENT



Office of Personnel Administration
FSM National Government

It is the policy of the FSM Government that qualified FSM citizens is given first priority for employment consideration; with other Micronesians and U.S. citizens utilized in positions for which no qualified FSM citizens are available.

POSITION AND SALARY:

Senior Auditor
PL-42/1
\$812.13 B/W + \$40.00 Cola (\$852.13 B/W)

This is the minimum rate at step one of the grade. Higher rates may be authorized in cases of hard-to-fill positions where it is appropriate to the qualifications of the appointee.

LOCATION:

Office of Public Auditor
FSM National Government
Palikir, Pohnpei FM 96941

DUTIES (ILLUSTRATIVE ONLY):

Plans, organizes, assigns duties and directs work activities of two or more audits; develops audit plans and approves audit plans developed by subordinates; Ensures audits and other reviews are conducted in accordance with applicable standards; develops and alters audit plans and schedules for completion of audits within time limits; receives requests for special or emergency audits and advises the Public Auditor of plans or alter audit schedule accordingly; confers with personnel of agencies who request that special attention be given to some activity being audited; determines how or whether such request can or should be granted, and obtains necessary background information to facilitate auditor's review; revises audit procedures for agencies within audit responsibility; and maintains appropriate records and audit working papers to facilitate audit planning and review; direct, or take charge of, audits where criminal misconduct appears evident, or is reported by a subordinate auditor; prepares draft audit reports; verifies working support conclusions and judgement of subordinate auditors; evaluates and verifies financial records, determines if auditee is in compliance with legal requirements; conducts entrance and exit conferences; recommends changes which will improve financial records and/or related systems, procedures or controls, or which will bring auditee into legal compliance; answers questions of, and works with auditee to implement recommended changes; conducts CFMS public projects, and CIP contract, grant or sub-grant audits; examines government financial electronic data processing facilities and automated systems to evaluate security, controls and reliability; also may be required to evaluate complex EDP systems and communications networks, submits written findings to line audit staff; assist in training subordinate auditors; prepares performance evaluation of subordinate auditors; performs other work as required.

QUALIFICATION REQUIREMENTS:

Graduation from accredited college or university with a Bachelor Degree in business administration, public administration, economics, or closely allied field; or certification as a Public Accountant, Internal Auditor, Information System Auditor, Data Processor, or Management Accountant may be substituted for one year of the required audit work experience. Work experience in governmental accounting and auditing is preferred.

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Government Personnel Office